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CATHY LEE PANTANO WINTERFIELD, MBA, MSHE, SPHR, ACC, is President of NovaCore Performance Solutions, a firm dedicated to enhancing individual and team workplace performance. She has more than 25 years of experience in HR, training, consulting, management, and coaching for businesses, non-profits, and governmental entities. She previously served as Director of Human Resource Management Programs for Cornell University's School of Industrial and Labor Relations. Winterfield has presented on many HR and management development topics, and co-authored more than a dozen online courses in these fields. Her books include Performance Appraisals and Mission-Driven Interviewing, as well as the Pearson IT Certification book PHR Exam Prep, Third Edition.

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needs to pass the Journeyman electrical competency exam. About the Author Ray Holder has worked in the electrical industry for more than 40 years as an apprentice, journeyman, master, field engineer, estimator, business manager, contractor, inspector, and instructor. He is a graduate of Texas State University and holds a Bachelor of Science Degree in Occupational Education. A certified instructor of electrical trades, he has been awarded a lifetime teaching certificate from the Texas Education Agency in the field of Vocational Education. Mr. Holder has taught thousands of students at Austin Community College; Austin Texas Odessa College at Odessa, Texas; Technical-Vocational Institute of Albuquerque, New Mexico; Howard College at San Angelo, Texas, and in the public school systems in Fort Worth and San Antonio, Texas. He is currently Director of Education for Electrical Seminars, Inc. of San Marcos, Texas. Mr. Holder is an active member of the National Fire Protection Association, International Association of Electrical Inspectors, and the International Brotherhood of Electrical Workers.